



Notice of meeting of

Executive

To:	Councillors Steve Galloway (Chair), Sue Galloway, Jamieson-Ball, Macdonald, Orrell, Reid, Runciman, Sunderland and Waller
Date:	Tuesday, 5 December 2006
Time:	2.00 pm
Venue:	The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 4 December, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday 7 December, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interest they may have in the business on this agenda.

2. Public Participation

At this point in the meeting, members of the public who registered their wish to speak regarding an item on the agenda or an issue within the Executive's remit can do so. The deadline for registering is **10:00 am on Monday 4 December 2006.**

3. Executive Forward Plan (Pages 1 - 2)

To receive an update on those items that are currently listed on the Executive Forward Plan.

4. Minutes (Pages 3 - 8)

To approve and sign the minutes of the Executive meeting held on 21 November 2006.

5. Minutes of Social Inclusion Working Group and Young People's Working Group (Pages 9 - 20)

To receive the minutes of the meeting of the Social Inclusion Working Group held on 20 September 2006 and the meeting to the Young People's Working Group held on 25 October 2006 and to consider the advice contained therein.

6. Supporting People Update and Complex Cases in Adult Social Services (Pages 21 - 32)

This report provides an update on the current position of funding for Supporting People, advises of the cost pressures arising from new, complex cases in adult social services and seeks approval to release funding from contingency for additional complex cases in 2006/07.

7. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Fiona Young

Contact details:

- Telephone – (01904) 551024
- E-mail – fiona.young@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

This page is intentionally left blank

Executive Meeting 5 December 2006

EXECUTIVE FORWARD PLAN

Table 1: Items scheduled on the Forward Plan which were due to be submitted to this week's meeting

Report	Author	Current Position	Likely Revised Date
Parking Review	Peter Evely	Deferred for further internal consultation	unknown
Combined City and Parish Council Elections	Elizabeth Ellis	Deferred due to staff sickness	16/1/07
Guidance on Sustainable Development - Final Scrutiny Report	Dawn Steel	Deferred to enable SMC to consider Highways implications of report	16/1/07
Revised Waste Strategy	John Goodyear	Deferred for 3 months pending review of service	13/3/07

Table 2: Items scheduled on the Forward Plan for the Executive Meeting on 19 December 2006

Report	Author	Current Position	Likely Revised Date
Leisure Facilities Strategy	Neil Hindhaugh	Deferred from 21/11/06	N/a
Thin Client / Competition Strategy	Simon Wiles	Deferred from 21/11/06	N/a
Strategic Procurement Programme	Liz Ackroyd	Deferred from 21/11/06	N/a
Minutes of LDF Working Group and Economic Development Partnership Board	Dawn Steel	On schedule	N/a
Park and Ride Service Provision - Options	Tony Clarke	On schedule	N/a
Local Government Pension Scheme – Scheme Changes and Local Discretions	Louise Dixon	On schedule	N/a
Organisational Effectiveness Programme – Progress Update	David Atkinson	On schedule	N/a
Acomb Library / Learning Centre	Philip Callow	On schedule	N/a
Race Meeting Review	Peter Evely	Previously scheduled for 5/12/06	N/a

Table 3: Items scheduled on the Forward Plan for the Executive Meeting on 16 January 2007			
Report	Author	Current Position	Likely Revised Date
Combined City and Parish Council Elections	Elizabeth Ellis	Deferred from 5/12/06	N/a
Child Protection Policy	Pete Dwyer	Previously scheduled for 5/12/06	N/a
Future of the Archives	Charlie Croft	Previously scheduled for 19/12/06	N/a
Second Corporate Performance and Financial Monitor	Janet Lornie	On schedule	N/a
Second Capital Monitor	Tom Wilkinson	On schedule	N/a
Revenue Budget 2007/08-2009/10	Peter Steed	On schedule	N/a
Capital Budget 2007/08-2009/10	Tom Wilkinson	On schedule	N/a
Children and Young People's Plan	Patrick Scott	On schedule	N/a

City of York Council

Committee Minutes

MEETING	Executive
DATE	21 November 2006
PRESENT	Councillors Steve Galloway (Chair), Sue Galloway, Jamieson-Ball, Macdonald, Orrell, Reid, Runciman, Sunderland and Waller

PART A - MATTERS DEALT WITH UNDER DELEGATED POWERS**111. Declarations of Interest**

The Chair invited Members to declare at this point any personal or prejudicial interests they might have in the business on the agenda. No interests were declared.

112. Minutes

RESOLVED: That the minutes of the Executive meeting held on 7 November 2006 be approved and signed by the Chair as a correct record.

113. Public Participation

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

114. Executive Forward Plan

Members received and noted an updated list of items included on the Executive Forward Plan at the time the agenda for this meeting was published.

115. Street Scene Review

Members considered a report which presented recommendations to improve the delivery of the Street Scene service, following a review of the service over the summer.

The review had been carried out by a team comprising frontline staff, managers and representatives from trades unions and City Centre Management. The team had considered what was good and what was bad about the current service, in the light of current best practice guidance and the recommendations arising from the 2003 Audit Commission's review of York's Street Scene services. As a result, a number of key changes to the service were proposed, including:

- Managing the new service within 5 zones (North, South, East, West and City), each with its own Customer Champion;

- Different methods of cleaning within the zones, e.g. hand sweeping;
- Creating a visible 'brand' for the service;
- Creating a dedicated enforcement team to deter 'enviro' crime;
- Transferring budgets to the service Directorate to maximise efficiency;
- Producing customer standards and performance managing the service;
- Working closely with the York Pride Initiatives.

The new Street Service was planned to commence in December 2006, by going 'live' with the West Zone. If this pilot proved successful, the next zone would go 'live' in March 2007 and the remaining zones in stages thereafter. Members were asked to approve this approach and to agree on a name for the new service. In response to questions raised, Officers confirmed that Street Environment Officers could continue to be known as such (with the strapline "Customer Champion") and that a detailed rota for street sweeping in the pilot zone would be made available shortly. Members also asked that work on the new service be co-ordinated where possible with the "clean up" strategy for highways related items.

- RESOLVED: (i) That the implementation of the new service, commencing with a pilot zone in December 2006, be approved.
- (ii) That the zones be as described in Annex A to the report.
- (iii) That the pilot zone be the West Zone.
- (iv) That the name for the new service be "York Neighbourhood Pride Service.
- (v) That a review of the pilot be presented to the Executive, with the intention that the service be rolled out to other zones by March 2007.
- (vi) That the Executive record its thanks to all staff involved in creating the new service.

REASONS: In order to improve the actual and perceived condition and appearance of the City's streets, housing estates and publicly accessible services, building on the improvements already achieved under the York Pride initiative.

116. Chief Executive's Department Restructure - Deferred Posts

Members considered a report which invited them to decide whether or not to proceed with recruitment to three permanent posts that had been created, but not filled, when proposals for re-structuring the Chief Executive's department were considered at Urgency Committee in August 2006.

The posts in question were:

- Safe City Co-ordinator (Scale PO1-4)
- Partnership Officer (Scale PO1-4)
- Scrutiny Officer (Scale SO 1-2)

Comments from the relevant Chief Officers on the roles that the postholders would undertake and the implications of deleting each post were set out in paragraph 7 of the report. In respect of the Scrutiny Officer post, it was now proposed that this be replaced by the post of Scrutiny Assistant, at Scale 4/5.

It was noted that the costs of appointing to the posts in the current financial year (estimated at £28,750) could not be accommodated within the 2006/07 budget and would have to be requested from reserves.

Members agreed that the three posts did address priority areas and that, in any other financial position, they would be recommended for approval. It was noted that a report would be brought to the Executive asking them to agree a response to consultation on the forthcoming government White Paper.

RESOLVED: (i) That the post of Safe City Co-ordinator be deleted (realising recurring budget savings of £35,000 from 2007/08) but that the Director of Neighbourhood Services be asked to refine the internal structures of the Neighbourhood Unit, together with those staff employed within the Safer York Partnership, to deliver more effectively in this Council priority area.

(ii) That:

- a) The post of Scrutiny Officer, at SO1/2, be deleted and a post of Scrutiny Assistant, at Scale 4/5, be created, realising a recurring budget saving of £8,700 from 2007/08;
- b) Appointment to the post of Scrutiny Assistant be suspended, pending an assessment of the effect of the new processes and procedures that have been introduced, together with further information about the implications of the White Paper for the scrutiny service (including government funding proposals);
- c) Officers be invited to report back to the Executive in due course, either to highlight pressures within the service and apply to recruit to the post or, if evidence demonstrates that the team is managing within existing resources, to delete the post

(iii) That an appointment be made to the post of Partnership Officer, subject to the Director of City Strategy agreeing a detailed job description for the post with the Executive Leader.

REASON: In order to balance the requirements to support Safer City, Partnership working and Scrutiny against the needs of other

service areas, in view of the Council's current financial position.

PART B - MATTERS REFERRED TO COUNCIL

117. Gambling Act 2005 - Statement of Licensing Policy

Members considered a report which informed them of the consultation carried out in respect of the draft licensing policy agreed by the Licensing Act 2003 Committee on 7 July 2006, and asked that the revised policy be recommended to full Council for approval.

Under the Gambling Act 2005, the Council was required to consult on and publish its statement of policy before 3 January 2007. The policy would come into effect on 31 January 2007. Consultation had been carried out over a period of 12 weeks, finishing on 6 October 2006, and had resulting in 38 responses, details of which were attached as Annex 2 to the report. The draft policy, revised to take account of minor clarification issues raised during consultation, was attached as Annex 1.

Attention was drawn to specific issues on which decisions were required for insertion in the draft policy. These included adoption of a "no casino" policy for York, adoption of a statement on permits for unlicensed Family Entertainment Centres and/or permits for prize gaming, and adoption of more prescriptive definitions of "interested parties" and location of premises.

Officers confirmed that the draft policy at Annex 1 also incorporated the amendments suggested by the Licensing Act Committee at their meeting on 3 November 2006.

RECOMMENDED: That the amendments made to the draft licensing policy by the Licensing Act 2003 Committee be noted and that the draft policy at Annex 1 to the report be approved.

REASON: In accordance with the recommendations of the Licensing Act Committee and with legal and constitutional requirements.

118. Local development Framework - Statement of Community Involvement

Members considered a report which informed them of the ongoing work on the Statement of Community Involvement (SCI) and asked them to recommend the draft SCI to full Council for approval.

Consultation on the draft SCI had been carried out between 22 February and 10 April 2006. In total, 238 comments had been received. These were summarised in Annex A to the report, together with Officers' responses. The draft had subsequently been revised to deal with issues raised during consultation. The Council was required to carry out further consultation once the draft SCI had been approved for submission to the Secretary of State. A statement of consultation must also be submitted;

this would be a factual description of consultation undertaken to date, with details of how the issues raised had been addressed in subsequent drafts of the SCI.

The revised draft had been considered by the Local Development Framework (LDF) Working Group at their meeting on 7 November. The Group had recommended a number of further changes, details of which were attached as Annex B to the report.

RESOLVED: That the making of any incidental changes to the document that are necessary as a result of the Executive's recommendations be delegated to the Director of City Strategy, in consultation with the Executive Member and Shadow Executive Member for City Strategy.

REASON: So that all necessary changes to the document can be made without delay, subject to Council approving the Executive's recommendations.

RECOMMENDED: (i) That, subject to the changes recommended by the LDF Working Group, the Statement of Community Involvement be approved for submission to the Secretary of State and for formal consultation.

REASON: So that the SCI can progress through to examination.

(ii) That the production of the statement of consultation, as detailed in paragraph 15 of the report, and the final formatting of the submission SCI document, be undertaken in consultation with the Director of City Strategy and the Executive Member and Shadow Executive Member for City Strategy.

REASON: So that the relevant documents needed for submission to the Secretary of State can be produced.

S F Galloway, Chair

[The meeting started at 2.00 pm and finished at 2.25 pm].

This page is intentionally left blank



Executive

5 December 2006

Report of the Head of Civic, Democratic and Legal Services

Minutes of the Social Inclusion Working Group and the Young People's Working Group

Summary

1. This report presents the minutes of recent meetings of the Social Inclusion Working Group and the Young People's Working Group and asks Members to consider the advice given by the Working Groups in their capacity as advisory bodies to the Executive.

Background

2. The revised Constitution agreed by Council on 27 April 2006 created a number of Working Groups whose role is to advise the Executive on issues within their particular remits. The Groups are:
 - Social Inclusion Working Group (equalities issues)
 - Young People's Working Group (young people's issues)
 - Local Development Framework (LDF) Working Group (matters relating to the review of the Local Development Framework)

The Constitution also includes a Protocol on Councillor Working Groups, which sets out rules and guidelines for the establishment and operation of Working Groups.

3. To ensure that the Executive is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Executive on a regular basis. The Executive has also agreed to receive minutes of the meetings of the Economic Development Partnership Board, which acts as an advisory body to the Council and to the Local Strategic Partnership.
4. Consideration of the minutes of the above bodies has been scheduled on the Forward Plan for the Executive, as follows:
 - 5 December – Social Inclusion Working Group and Young People's Working Group
 - 19 December – LDF Working Group and Economic Development Partnership Board

- 13 March - Social Inclusion Working Group and Young People's Working Group
- 27 March - LDF Working Group & Economic Development Partnership Board

In accordance with the Forward Plan, this report presents the minutes of the Social Inclusion Working Group meeting on 20 September 2006 (Annex A) and the Young People's Working Group meeting on 25 October 2006 (Annex B).

Consultation

5. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups. The minutes attached as Annex A have been approved by the Working Group; those at Annex B are still in draft form, pending approval at the next meeting of the Group on 18 January 2007. It is assumed that any relevant consultation on the items considered by the Groups was carried out in advance of their meetings.

Options

6. Options open to the Executive are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

Analysis

7. Members' attention is drawn in particular to the following resolutions in the attached minutes, which they may wish to endorse and / or comment upon:

Social Inclusion Working Group – Minute 10

That:

- i) Social Inclusion Working Group is presented with the equality monitoring data received as a routine agenda item with analysis of trends.
- ii) The feedback from the group work be fed into Equality Impact Plans.
- (iii) The Equality Impact Plans be brought to a future meeting of the Social Inclusion Working Group and then on a yearly cycle.

Young People's Working Group – Minute 11

- (v) That a report be produced on setting up a young people's website and on the issues surrounding young people's participation in setting this up. The report to be included on the Forward Plan.

Corporate Priorities

8. The aims in referring these minutes accord with the key principles of improving the Council's organisational efficiency.

Implications

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered by the Working Groups:

- **Finance**
- **Human Resources (HR)**
- **Equalities**
- **Legal**
- **Crime and Disorder**
- **Property**
- **Other**

Risk Management

10. There are no risk management implications associated with the referral of these minutes.

Recommendations

11. Members are asked to consider the minutes attached at Annex A and Annex B and to decide whether they wish to respond to any of the advice offered by the Social Inclusion Working Group and the Young People's Working Group.

Reason:

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

Contact details:

Author:

Fiona Young
Principal Democracy Officer
01904 551024
email:
fiona.young@york.gov.uk

Chief Officer Responsible for the report:

Suzan Hemingway
Head of Civic, Democratic and Legal Services

Report Approved



Date 22/11/06

Specialist Implications Officer(s) None

Wards Affected:

All



For further information please contact the author of the report

Annexes

Annex A – Minutes of the meeting of the Social Inclusion Working Group held on 20 September 2006.

Annex B – Minutes of the meeting of the Young People's Working Group held on 25 October 2006.

Background Papers

Agendas and associated reports of the above meetings (available on the Council's website).

City of York Council

Committee Minutes

MEETING	SOCIAL INCLUSION WORKING GROUP
DATE	20 SEPTEMBER 2006
PRESENT	COUNCILLORS JAMIESON-BALL (CHAIR), SUE GALLOWAY, KING, LIVESLEY, GREENWOOD POTTER AND SCOTT
APOLOGIES	COUNCILLORS CUTHBERTSON AND FAIRCLOUGH

6. DECLARATIONS OF INTEREST

The Chair invited Members to declare at this point any personal or prejudicial interests they might have in the business on the agenda, in addition to the standing declarations made below:

Cllr King – as a Member of the Access Group
Cllr Potter – as Older People’s Champion
Cllr Scott – as Young People’s Champion

No further interests were declared.

7. MINUTES

RESOLVED: That the minutes of the Social Inclusion Working Group held on 26 July 2006 be signed as a correct record and the “easy read” version be noted.

8. PUBLIC PARTICIPATION

It was reported that there were no registrations to speak under the Council’s Public Participation Scheme.

9. PROVISION OF ADULT CHANGING PLACES

Gavin Harding, a representative from York People First made a presentation to the Working Group on the provision of adult changing places in addition, Members of the Working Group considered a report on taking steps to support the development of places in York.

The presentation from York People First advocated the need in York for public toilet facilities for people with profound and multiple learning disabilities. The presentation made reference to the Changing Places Campaign which is working for the installation of Changing Places toilets in all city centres, arts venues, shopping centres, hospitals, motorway service stations, large railway stations and airports. Members of the campaign include Mencap, PAMIS, Nottingham City Council and the Scottish Executive.

York People First proposed the view that Changing places toilets ought to be provided in addition to the standard accessible toilets. Significantly, the Changing Places toilet differs from more standard accessible toilets by providing height adjustable changing benches and hoist systems amongst other things.

Members of the Working Group were also presented with a copy of a 'Changing Places, Changing Lives' leaflet and were directed to the website www.changing-places.org.

RESOLVED: That the concept of providing adult changing places in York be approved in principle and that Officers prepare a report back to the Social Inclusion Working Group after consultation with Officers in Planning, Dumfries and Galloway Council, Nottingham City Council and Officers dealing with accommodation reviews, for consideration of using Section 106 contributions.

REASON: To send a positive message about the facilities and to have greater information to inform the next steps of the Social Inclusion Working Group.

10. IMPROVING THE DIVERSITY OF THE COUNCIL'S WORKFORCE

Members considered a report on the Diversity of the City of York Council's workforce and reflected on the discussion/brainstorming session that had been held prior to the meeting.

Members discussed the issues of collecting information on age, sexual orientation and faith/religious belief in the context of the importance of confidentiality. Members were advised that whilst some equal opportunities data is collected at the point of application, the most recent anonymous annual staff survey had included questions about sexual orientation and faith/religion.

The feedback from the sub working groups was as detailed below:

Group 1

1. Look at best practice in other companies and authorities
2. Use job advertising to challenge stereotypes and perceptions.
3. Accessibility – consult with disabled employees and use them in the completion of access audits.
4. Targeted training for managers especially in connection with short-listing and interviewing.

Group 2

1. Review JD's to ensure that they provide flexible criteria to encourage applications and the development of a protocol to ensure job adverts target underrepresented groups.
2. Train staff to encourage progression and offer opportunities for staff development which is tailored to meet individual needs and is non discriminatory.
3. Talking to staff in underrepresented groups to explore barriers.
4. Encourage the sharing of good practice between directorates and Championed by Senior Management Teams.

Group 3

1. Adapt training to local needs.
2. Ensure that the workforce is confident enough to recognise disabilities.
3. Learning from successes in directorates.
4. Recruit jointly with other key partners such as the NHS.
5. Flexibility around places of work.

RESOLVED: That;

- i) Social Inclusion Working Group is presented with the equality monitoring data received as a routine agenda item with analysis of trends.
- ii) The feedback from the group work be fed into Equality Impact Plans.
- iii) That the Equality Impact Plans be brought to a future meeting of the Social Inclusion Working Group and then on a yearly cycle.

REASON: To enable the Social Inclusion Working Group to analyse trends and influence improvements in equality monitoring and to highlight these issues, by way of the minutes, to the Executive.

11. FUTURE BUSINESS FOR DISCUSSION

Members collated ideas for business for future meetings.

RESOLVED: That the Social Inclusion Working Group,

- i) consider the new legislation and the new council policies and procedures in relation to the age of the existing staff profile.
- ii) Receive input from the Lesbian Gay Bisexual Transgender Forum (LGBT) on the most appropriate ways of collecting data about sexuality.
- iii) To request that the forums that feed into the Social Inclusion Working Groups provide a report for the next meeting on what their key issues are.

REASON: To focus the future work of the Social Inclusion Working Group.

Cllr C Jamieson-Ball

Chair

[The meeting started at 6.00 pm and finished at 8.17 pm].

City of York Council

Committee Minutes

MEETING	YOUNG PEOPLE'S WORKING GROUP
DATE	25 OCTOBER 2006
PRESENT	COUNCILLORS JAMIESON-BALL (CHAIR), KING, VASSIE AND LOOKER (SUBSTITUTE FOR COUNCILLOR KIND)
APOLOGIES	COUNCILLORS ASPDEN, KIND AND RUNCIMAN
IN ATTENDANCE	COUNCILLOR SCOTT, CHILDREN AND YOUNG PEOPLE'S CHAMPION

8. DECLARATIONS OF INTEREST

The Chair invited Members to declare at this point any personal or prejudicial interests they might have in the business on the agenda. No Members declared any interests.

9. MINUTES

RESOLVED: That the minutes of the meeting of the Young People's Working Group held on 13 July 2006 be approved and signed by the Chair as a correct record.

10. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

11. UPDATE FROM THE CHILDREN AND YOUNG PEOPLE'S CHAMPION

Members considered a report which provided an update on the work undertaken by the Children and Young People's Champion and gave recommendations that they requested further information on certain aspects of the Council's work in this area. The Officer highlighted an error in the report in paragraph 2 that Galtres School should not have been included in the list.

The Voice and Influence Coordinator summed up the report and stated that young people had voiced that they would like more of the following:-

- Things to do and places to go
- Discounts on leisure and travel
- Relationship between Young People and the Police

The Officer said she had a meeting next week and it looked like they were making progress regarding travel costs for young people and had probably found a way forward regarding this. They were also looking into whether the

YoZone Card could be extended to 16 and 17 year olds and could be better advertised and easier to obtain.

The Officer commented that the issues surrounding 'Why young people get a 'bad press' in the community' (point 9 in the report) were very realistic. It was hoped that an upcoming awards ceremony on 29 November 2006 would go some way to showing young people in a positive light and recognising their contribution to communities.

The Children and Young People's Champion spoke to Members regarding his recent visits to various schools in York. He had attended 'Speak Out' and The Young People's Question Time. He reported that many common themes were raised by the young people in the schools that he had visited such as access to drinking water, condition of school toilets, lack of soap and toilet paper, and cleanliness of the toilet blocks in general. Young people had also said that they would like more information about gap year provision.

The Children and Young People's Champion commented on the different approaches individual schools had taken to his visit and commented that some were more welcoming than others. He mentioned that he was now approaching the next stage of visits and was in the process of setting up new appointments; especially with Primary Schools.

At this point Councillor Vassie joined the meeting.

The Children and Young People's Champion indicated that young people thought that communication was a significant problem. There were plans to set up a website but this had now been put back but it was hoped that web links would be in place by April 2007. He also mentioned that during the 'Speak Out' it was hard to differentiate between the voice of the young people and the voice of those that worked with young people.

The Children and Young People's Champion raised the issue that young people were keen to have a dedicated Housing Officer who was very sympathetic and could help them at all stages of housing applications.

Members discussed that the report did not say how many of the issues would be dealt with and there were only a few recommendations. They highlighted the importance of ensuring the issues raised were addressed. The issue of the effectiveness of School Councils was raised and discussed.

It was suggested that Young People could help design the website and a report be prepared looking into the issues surrounding this.

RESOLVED: (i) that the report and comments above be noted.

REASON: to ensure the involvement of young people in the life of the City.

(ii) that a report be requested from the relevant officers on the work that is being done towards establishing discounted travel for 16 and 17 year olds across the City.

REASON: to respond to the issues raised by young people in discussion with the Champion.

(iii) that a report be requested from the Equalities Team on young people's representation on the Social Inclusion Working Group.

REASON: to ensure the involvement of young people in the life of the City.

(iv) that a Forward Plan/Action Plan be produced by the Voice and Influence Coordinator to include:

- Housing Advice specifically aimed at young people
- School toilets and provision of drinking water at school
- Police liaison with young people
- Communication with young people
- School Councils and their effectiveness

REASON: to respond to issues raised in the report.

(v) that a report be produced on setting up a young people's website and on the issues surrounding young people's participation in setting this up. This report to be included on the Forward Plan.

REASON: to respond to issues raised by Members and young people.

12. HEAR BY RIGHT - NEXT STEPS

Members considered a report which provided an update on the mapping exercise undertaken by the Involvement Group in relation to the Hear By Right standards adopted by the Council.

Members discussed the summary of Action Points and said that the wording in Paragraph three, bullet point six of the report was supposed to have been changed from 'newly elected' to elected. The Officer acknowledged this.

RESOLVED: that the priorities for action be agreed.

REASON: in order to take forward voice and influence work with children and young people.

13. CHILDREN AND YOUNG PEOPLE'S PLAN 2007-10 – CONSULTATION

Members considered a report which outlined the consultation process being undertaken with children and young people to inform the Children and Young People's Plan 2007-2010.

The Children's Fund Programme Manager commented that he had received 600 postcards back from the consultation. He also stated that every consultation that had happened in the past three years had now been documented.

Members commented that the issues surrounding access to drinking water in schools were relevant to the Healthy Living part of this consultation.

RESOLVED: That the work undertaken through the Yor-OK Trust to ascertain the views of children, young people and families to develop the Children and Young People's Plan be noted.

REASON: In order that the experiences of children, young people and families can continue to influence planning of services for children and young people.

Councillor Jamieson-Ball, Chair

[The meeting started at 5.05 pm and finished at 6.20 pm].



Executive

5th December 2006

Report of the Director of Housing and Adult Social Services

Supporting People Update and Complex Cases in Adult Social Services

Purpose of Report

1. To update the Executive on the current position in terms of Supporting People funding.
2. To advise the Executive of cost pressures arising from new, complex cases in adult social services and to seek approval to call off funding from contingency.

Background to Supporting People

3. The Supporting People (SP) Programme was launched by the former Office of the Deputy Prime Minister (ODPM) in 2003, and is a grant programme which enables the provision of housing related support services at a local level, to help vulnerable people maintain or improve their ability to live independently. The programme is expected to contribute to a range of broader strategies, including reducing re-offending, tackling disadvantage and social inclusion, reducing and preventing homelessness, reducing health inequalities, reducing substance misuse and increasing choice for older people, people with disabilities and with mental health conditions. In 2006/7 York received an SP grant of £8,436,979 to fund services.
4. The support offered can include help in developing life skills, such as understanding tenancy agreements, budgeting and cooking. It can help people access services and benefits, training and employment. It can include support through warden and/or community alarm services. Housing related support works with a wide range of vulnerable groups and although there is no such thing as a typical user there are in effect three main customer groups for whom Supporting People (SP) needs to deliver improving services:
 - People receiving care and support, for whom housing-related support underpins health and social care services.
 - People who live independently with support only, for whom a small amount of support (such as a warden or a community alarm) makes a critical difference to being able to remain independent

- People experiencing or at risk of social exclusion, for whom housing-related support plays an essential part in preventing or dealing with a crisis situation and restoring independence in a sustainable way
5. At the meeting on 17th February 2006 the Executive's views were sought on a national consultation carried out by the ODPM between November 2005 and March 2006 that fell into two main categories:
 - a) The policy framework for SP
 - b) The funding regime for SP
 6. Over 1,000 responses were received by ODPM including ones from the council. The key points raised in the response approved by the Executive were:
 - a) To recognise the importance and value of SP and its links to the broader social aims of the council
 - b) To acknowledge the potential for SP to support the aims of the Local Area Agreement and the work of the Local Strategic Partnership
 - c) To support the link to the quality of life outcomes for customers as expressed in the White Paper "Our Health, Our Care, Our Say".
 - d) To express reservations about removing the ring fence for the grant that funds SP
 - e) To express **major concerns** about the impact of introducing a formula for re-distributing SP grant (the formula consulted upon would have seen the grant to York reduce by 49%.).
 7. In July the Minister issued a response to the consultation that reaffirmed the government's commitment to the SP programme and set out some policy directions that develop rather than change the existing framework. In terms of funding distribution the Minister made it clear that the formula set out in the consultation was illustrative and that further thought would be given to the best approach for future funding allocations. He also reaffirmed the commitment to 3 year settlements to give local authorities stability on which to base future plans.

Current funding position on funding for the Supporting People programme

8. As part of a 2-year local government funding settlement in December 2005 the government held back 5% of SP funding, pending consultation on the draft Supporting People distribution formula. The government decided to distribute this money in 2007/8 to try to address uneven shares between councils i.e. giving more grant to those areas which are deemed to have less than they need. Those authorities who are deemed to have a higher relative share, such as York, have had their grants reduced for 2007/8 but by no more than 2%.
9. The grant for York in 2007/8 will be £8,268,239 – which is a 2% reduction on the current year. Given that providers will rightly expect at

least an increase on their fees in line with inflation (perhaps 2.3%) this means that York will have a cut in real terms of about 4.3% in funding for Supporting People schemes – equivalent to about £360,000.

10. In addition, work is being implemented to ensure that the current grant funding complies with revised government guidance on what services Supporting People grant can be used for. Under the original guidance (prior to 2003) councils were urged to maximise the use of SP to bring in all relevant schemes. In York we were already well advanced in the development of independent living schemes (care and support schemes) which had enabled people to leave hospital or not have to go into residential/nursing care. A typical scheme would be a house or bungalow purchased by a housing association or charity with several people living in it as tenants but receiving a large package of support and care to enable them to maintain their tenancy.
11. In the Audit Commission inspection of the SP programme in 2004 the inspectors commented critically on the use of SP grant to fund care related services in these schemes and the York Commissioning Body (the local, multi agency group charged with overall responsibility for SP policy) agreed to introduce eligibility criteria to review all these schemes and ensure that funding was only provided for services that were eligible for SP grant. (This was within a national context of SP grant claims from local authorities having exceeded Treasury estimates by about £400m.)
12. Reviews of all SP services were completed by April 2006 and the Supporting People team in Housing and Adult Social Services have applied the eligibility criteria agreed by the Commissioning Body to those services. Where SP grant is no longer deemed to be eligible then either the service must be funded by the statutory agency (i.e. the council or the PCT) from its base budgets or the service would have to be reduced in cost and/or size or ended and an alternative provided.
13. The most significant impact will be on services for people with learning disabilities living in 'care and support' schemes where almost £2.3m of SP grant is currently spent on services which are no longer eligible – of which over £1.1m relates to the council's responsibilities. There are also significant impacts on similar schemes for people with physical disabilities (about £625k of grant spent on services no longer eligible) and some mental health rehabilitation schemes (about £100k) . The Commissioning Body has taken the view that retraction of SP grant must be in such a way as to prevent any breakdown in care arrangements and to give the statutory agencies a chance to look at options for efficiency savings and to fund the shortfall in grant.
14. The most pressing problems relate to learning disability services. Where schemes remain relevant and effective in caring for people closure is not an option either in human or financial terms (as the alternative would be likely to be more expensive). Some efficiencies can be obtained but these are very small in comparison to the amount of grant that is to be withdrawn. To ease the situation the Commissioning Body has agreed to phase the withdrawal of grant over three years beginning in 2006/7. Grant of £516k is being withdrawn in the current year of which £255k is

the council's responsibility. This will rise over the next 2 years until the full amount of £2.3m has been withdrawn.

15. The withdrawal of grant for people with physical disabilities and for those with mental health problems will begin in 2007/8. Options are being explored to look at alternative funding arrangements or changes in the provision but there will inevitably be a call on council budgets to meet the shortfall as grant is withdrawn.
16. The full financial implications of the withdrawal of ineligible SP grant in 2007/8 and future years **and** the reduction of about 4.3% in real terms (see paragraph 9) will be set out in the budget proposals for next year and a growth bid submitted for the amount that cannot be met through savings or service reconfiguration.
17. On the positive side, the withdrawal of SP grant from services no longer eligible will present opportunities for the Commissioning Body to invest in new services that address unmet needs. (How much is available for re-investment will, in part, be affected by rules on carrying forward uncommitted grant from one year to another.) The Commissioning Body has identified that the top priorities for investment in new SP schemes should be people with drug problems, mentally disordered offenders, and people with chaotic lifestyles.

Additional demands – complex cases

18. As part of the budget process for 2006/7 a number of budget pressures in Adult Social Services that could not be quantified at that stage were flagged up - with the option of seeking funding from contingency if they materialised. This included £400k for additional complex cases during the course of the year.
19. So far, during 2006/7 there have been 23 new complex cases with a cost to the council of £513k (rising to £559k in 2007/8). Of the 23 cases 12 concern people with a learning disability, 6 concern people with a physical disability and 5 concern elderly people. So far there have been 6 complex cases that have left care with a saving during 2006/7 of £102k – a net increase of £411k so far in 2006/7.
20. This is increasingly the pattern in adult social services i.e. that the number of new complex cases exceeds the number of cases leaving care. This is because more children are living into adult life; more people are able to survive traumatic injuries; more people with learning disabilities are living into old age; older people are generally living longer (we expect a 77% increase in the number of people over 85 in York in the next 20 years).
21. Four case studies are attached as Annex 1 to give members an idea of the kind of complexity that we are referring to. These are anonymised cases but do feature real situations in York.
22. This has added to the existing cost pressures on adult social services. Full details have been provided to the Director of Resources and the

Executive is asked to approve the call off of £400k from contingency to meet these additional demands.

Consultation

23. The Supporting People Commissioning Body have been fully involved in the retraction plan to deal with SP grant being used for services that are no longer eligible.

Options

24. The briefing on Supporting People is for information at this stage. The decision on how to deal with the funding pressure will be taken as part of the budget process for 2007/8.
25. In terms of the call off from contingency there are 2 options:
 - a) **Option 1** – not to approve the call off from contingency. This will leave the full £411k as a cost pressure on Adult Social Services.
 - b) **Option 2** – to approve the call off from contingency. This will reduce the projected overspend on Adult Social Services in the current year and contribute to the increased cost pressure from these cases in 2007/8.

Corporate Priorities

26. The report relates to the corporate priority “ Improve the health and lifestyles of the people who live in York, in particular among groups whose levels of healthy are the poorest.”

Implications

Financial

27. The report to the Executive Member for Adult Social Services and Health on the first quarter expenditure showed a potential overspend of £1.7m on adult social services. Action is being taken to try to reduce that to £651k by March 2007. If the call from contingency of £400k is approved then this would reduce the projected overspend to approximately £250k.
28. The General Contingency for 2006/07 was set at £800k. Potential areas that might require funding during the year were identified as part of the budget process, and totalled almost £1.8m. To date £187.5k has been released leaving £612.5k available. It is too early to know yet how many of the identified areas of financial pressure will come to fruition, but at the first monitor report potential requests that have not yet come forward The Council also has reserves that can be used to fund non-recurring expenditure, which will leave the contingency available to fund recurring items. CPA recommend that a minimum level of revenue reserves is held, and for 2006/07 the minimum recommended level is £4.95m. It is estimated that there will be approximately £1.91m of other revenue reserves available, thus the level of the general fund balance should not fall below £3.04m. The current level of the general fund balance, after

deducting Member approvals to date, is £3.27m. The balance available, if this application is approved will be £2.869m.

29. were identified in the sum of £600k, which would leave a balance of £12k. The key pressures where there may still be a need for additional funding, which were included within the £1.8m, are the costs of meeting the demand and complexity of social care needs and possible early retirement costs. This request was included in the £600k identified in the monitoring report. Any release from the contingency will obviously reduce sums available for distribution during the remainder of the year. The balance available, if this application is approved, will be £212.5k.

30. Other Implications

Human Resources (HR)

There are no immediate implications to report.

Equalities

There are no immediate implications to report.

Legal

The increase in the number of people with complex needs living in the community may have an impact on the support needed from Legal Services.

Crime and Disorder

There are no immediate implications to report.

Information Technology (IT)

There are no immediate implications to report.

Property

There are no immediate implications to report.

Other

None

Risk Management

31. The key risks on Supporting People are:
- That the retraction plan cannot be funded by base budget contributions from the statutory agencies
 - That care arrangements for customers are affected due to uncertainties about future funding
32. To mitigate these risks the Commissioning Body has phased the retraction of SP funding over 3 years for learning disability services.

33. The key risk in relation to the additional complex cases is to increase the cost pressures on and adult social services budget that is already overspending. To mitigate this risk the Executive has been asked to approve a call off from contingency.

Recommendations

34. That the Executive notes the funding position related to Supporting People and that growth will need to be provided as part of the budget process for 2007/8 to deal with the additional cost pressure to the council.

Reason : So that the Executive is briefed on the context of budget pressures before considering the budget requirements for 2007/8.

35. That the Executive approves a call off of £400k from contingency for additional complex cases in adult social services in 2006/7.

Reason: To enable Housing and Adult Social Services to meet the additional costs arising from the increase in complex cases.

Author:
Bill Hodson
Director of Housing and Adult
Social Services
Tel. 554001.

Chief Officer Responsible for the report:
Bill Hodson
Director

Report Approved **Date** 9/11/06

Bill Hodson
Director

Report Approved **Date** 9/11/06

Specialist Implications Officer(s)
None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

1. Report to the Executive on Supporting People on 17th February 2006
2. Report to the Executive Member for Adult Social Services and Health with the Advisory Panel, 1st Quarter Monitor, 11th September 2006

This page is intentionally left blank

Haley**Background Information**

Haley has difficulties with language and communication (both expressive and receptive), vision, fine motor control, gross motor control, self help and independence skills and is unable to walk. In addition she has epilepsy, respiratory difficulties, her food intake is via a gastrostomy and she has cerebral palsy. Haley is entirely dependent on others to meet all of her needs.

Professional input for Haley include speech and language therapy, physiotherapy, OT, psychiatry, nursing and care management.

Needs and Eligibility

Eligibility is critical in all areas.

Haley needs purpose built adapted accommodation that is ground floor. She needs 24 hour support to ensure her basic safety as she is unable to keep herself safe. This is also needed to ensure she eats, hydrates is kept clean, changed when appropriate and both taken to bed and helped to rise on a morning. As stated Haley is unable to meet any of her needs at all.

Services and Costs

Residential care - £1679.00 p week, £87,308 per annum

Saddiq

Background Information

This young man has autism with challenging behaviour and a severe learning disability. His father does not have parental rights therefore mother is a single parent he also has a sister with a learning disability. His challenging behaviour falls into four areas, physical aggression, shouting, self injury and ritualistic behaviour. In addition Saddiq has a food obsession and will eat large amounts if not supervised, he requires very little sleep as he is also hyperactive – sleeping on average 3-4 hours per night. Each of these factors has a compounding effect on his autism and are significantly affected by his learning disability, resulting in a very complex picture.

Needs and Eligibility

Eligibility is critical in all areas.

Saddiq needs a service that is able to keep him safe and has a team of highly trained staff around him. He will also need waking night staff due to his pattern of going to bed late and rising early. Saddiq has a number of risk plans in place to ensure his support is timely and safe. These include plans to manage his rituals, his behaviour and eating soil. Saddiq is able to meet his own basic needs around food, toileting and dressing but requires supervision for his safety and his behaviour. This is a 24 hour service 365 days a year.

Services and costs

Saddiq is currently living at a residential placement with 24 hour staffing and waking nights, within the North Yorkshire area. His family is happy with this accommodation. He is currently proving a challenge to the team but we believe this is the correct option for this young man. A service was offered from the college where he has lived and studied until recently this would have been £3000 per week. This is not where Saddiq now lives. Current costs of placement are £1500 per week, £78,000 per annum rather than the potential £156,000

Angela

Background Information

This young lady is the middle of three girls and lives at home with her family. Angela had progressed normally until the age of 4 weeks when she sustained injuries from an acute shaking incident. This incident left her with severe brain damage and a severe learning disability. She has now received a compensation award from CICB. This is however not available to meet needs that are deemed Local Authority responsibility. Angela has very limited communication skills restricted to a few words and a small number of Makaton signs. The difficulties Angela experiences with her communication can result in her behaviour becoming very challenging. She also needs help with all aspects of her personal care though she will on occasions endeavour to assist the person aiding her. Whilst Angela can walk some short distances with support she does need to use a wheelchair for moving around. With regard to the risks Angela can pose for herself, she is unable to keep herself safe, she has no awareness of, for example traffic dangers, and she is at risk of choking. She is also vulnerable to the actions of other people. Angela cannot be left without supervision at all.

Needs and Eligibility

Eligibility is critical in all areas.

Angela needs 24 hour support and supervision with all activities of daily life such as washing, dressing, continence, teeth cleaning, bathing, meal preparation and some support with eating meals. She needs someone able to communicate with her which is a skilled role and someone who can interpret her needs as a result of her limited communication. She also needs someone to ensure she stays safe and to provide her with activities to do, other wise she would be unable to engage with her world.

Services and costs

It is currently the express wish of her family that she continues to live within the family home, but with appropriate support to do so. To keep Angela in her family home is currently costing approximately £525 per week, £27,300 Per annum. Should Angela need to move on from the family home it would cost approximately £1800 per week or £93,600 per annum

Lisa**Background Information**

This young lady has Down Syndrome. She left the family home some years ago to live a life independent of her parents. She has for 2 years lived with another young lady with a learning disability. In the last few months the relationship between themselves and their families has irretrievably broken down. As a service we have embarked upon a number of activities to try and resolve this situation all ultimately to no avail. Lisa has a number of health issues to deal with as part of her Down syndrome, these include a visual impairment and an under active thyroid. She is able to do some things for herself but does require a large number of prompts to ensure basic safety, finance, domestic and personal issues are dealt with. This young lady has never spent any time alone at all during her life and at present the risks are perceived as too high to make this happen.

Needs and Eligibility

Eligibility is substantial in all areas.

Needs for Lisa include a 24 hour support package which is clearly structured in order to ascertain the level of independence that Lisa may have in the future. The team supporting her need to be clear about enabling Lisa in a supportive way that allows her to grow, develop and take some risks in a managed way.

Services and costs

Since Lisa left the previous service she has had a package of support built around her attendance at day services. This package is currently costing £1595 per week and £82,940 per annum. The previous package was approximately £45,000 for this lady and the other lady she lived with.